

**Minutes of Congregation Council/Staff Retreat**  
**February 12, 2021**  
**7:00 PM**

**Call to Order**

The meeting was called to order at 7:02 pm. Note that this meeting was a virtual meeting, with members of Council and Staff calling in via a Zoom arrangement, allowing for audio only or audio-visual participation.

**Attendance:**

- a. Council: M. Binkley, F. Casciano, Pr. R. Elliott, M. Epperly, K. Ervin, H. Fermier, A. Grubb, S. Mathieu, C. McGrath, N. McNally, Pr. T. Reichley, D. Rohrbach, Pr. S. Steele, M. Stanziola, R. Stevens
- b. Staff: C. Carter, N. Clark, K. Kahler, D. Lamberton, S. MacCabe, S. Scheetz
- c. Excused Absence: C. Pirrotta

**Opening Prayer**

Pr. Elliott led the group in an opening prayer.

**Introductions**

Pr. Elliott asked everyone to introduce themselves saying something about their background and to discuss their calling or their passion.

**Approval of Minutes**

**January 19, 2021 Council Meeting - Motion:** To approve January 19th Council meeting minutes as submitted - by S. Mathieu, second by M. Stanziola. Motion **Approved**.

**Approval of Easter Egg Hunt**

**Motion:** To approve an Easter Egg Hunt to be held on the upper lawn of the Church on Saturday, March 27 following appropriate health and safety protocols – by K. Ervin, second by D. Rorhbach. Motion **Approved**

**Approval of Floral Ministry**

**Motion:** To establish a ministry to deliver floral arrangements as a Pastoral Care effort. The ministry will be supported by donations and the Altar flower budget – by Pr. Reichley, second F. Casciano. Motion **Approved**

**Appointment of Treasurer and Financial Secretary**

**Motion:** To appoint Debra Stevens as Treasurer and Terri Hinderliter as Financial Secretary – by R. Stevens, second Pr. Reichley. Motion **Approved**  
Wilbur Kemp was also recognized as Assistant Treasurer for Payroll which he has been doing for over 40 years.

**C. Alton Roberts Endowment**

**Motion:** To re-establish the C. Alton Roberts Endowment Fund – by Pr. Elliott, second M. Epperly. **Motion Approved**

**Payroll Protection Program 2.0**

**Motion:** To certify R. Stevens as the Congregational Representative for the application for a PPP 2.0 loan/grant for the LCHS Nursery School – by Pr. Elliott, second S. Mathieu. **Motion Approved.**

**Staff Update**

Pr. Elliott informed Council that M. Roeder has submitted his resignation as Sexton at LCHS. Michael has accepted a position at LCCC which provides better working hours and benefits. **Motion:** That Council accept the resignation of M. Roeder with regret and thank him for his dedicated service to the Congregation – by Pr. Elliott, second A. Grubb. **Motion Approved**

P. Elliott then asked R. Stevens, C. McGrath, and M. Epperly to work with C. Carter to propose a short, medium and long-term plan for Sexton services.

**Elections**

Using an ecclesiastical balloting process via Google Forms Council elected the following Executive Committee:

<b>President</b>	<b>Mark Stanziola</b>
<b>Vice President</b>	<b>Faye Casciano</b>
<b>Secretary</b>	<b>Nina McNally</b>
<b>Member at Large</b>	<b>Kristen Ervin</b>

**Mission Team Assignments**

The following Mission Team Assignments were agreed upon:

<b>Mission Team</b>	<b>Council Liaison</b>
Church Growth	Mark Stanziola
Endowment	Mike Epperly
Faith Formation for Adults	Chris McGrath
Faith Formation for Children	Amy Grubb
Faith Formation for Youth	Kristen Ervin
Finance	Mike Epperly
Information Technology	Chris Pirrotta
Member Care	Denise Rohrbach
Outreach	Nina McNally
Property	Mark Binkley
Staff Support	Faye Casciano
Stewardship	Bob Stevens
Worship	Sue Mathieu

## Review of 2020 Goals

Pr. Elliott reviewed the goals Council established for 2020 last February and our progress against those goals:

- Integrate Pastor Tami into the staff and ministry of LCHS
- Begin Construction and Implementation phase of Spirit Led –Spirit Alive Campaign
- Develop the needed program flexibility to accommodate construction
- Establish a plan to balance our ministry and building aspirations with our financial resources
- Repopulate our Trustees and Endowment Ministries
- Continue the transition of leadership in Staff Support MT
- Develop a strategy to connect with and serve our young adult population

## Goals for 2021

Pr. Elliott provided a draft of goals for 2021 and asked that Council review these goals for adoption at the March Council meeting:

### **1. Complete Spirit Led – Spirit Alive Building Project ( expansion and renovation)**

- Plan for temporary worship (now til Oct.)
- Plan for fall worship (re-entry)
- Plan for hybrid worship (digital and in-person)
- Plan for Faith Formation (now and future)
  - Sunday School, Nursery School, Cat Class, Cat Retreat, VBS, CFL, Bible Study, New Member

### **2. Begin staff re-alignment to support both in-person and online ministries**

- Add Technology specialist (part-time)
- Broaden Pr. Spencer’s role (adult faith formation)
- Training for N. Clark in PowerPoint and Social Media
- Training for S. MacCabe and Austin (digital music)
- Develop short-term and long-term strategy for building cleaning and set-up services

### **3. Plan for the 60th Anniversary Celebration**

### **4. Plan for the Dedication of Sanctuary/Narthex**

### **5. Invigorate Church Growth, Faith Formation for Adults and Endowment Teams**

- Develop strategy for engaging digital visitors
- Develop a new model for new member orientation
- Re-establish FFA and Endowment teams
- Encourage legacy giving

### **6. Re-envision Outreach Ministries and Member Care Ministries during a pandemic**

- Re-define Project Help
- Re-define LDR Trips
- Grow Floral delivery ministry

**VII. Next Steps**

**A. Next Meeting Date:** March 16 at 7 PM

**B. To Do/Assignments:** Devotions for March 16 – M. Stanziola

**VIII. Adjournment**

The meeting was adjourned with prayer by Pr. Steele.

Time of adjournment: 9:11 PM

Respectfully submitted,

Bob Stevens