

Minutes of Congregation Council Meeting
April 18, 2023
7:00 pm

- I. Call to Order 7:00p
 - A. Attendance: Mike Berkheimer, Dean Black, Bob Bolen, Faye Casciano, Mike Epperly, Kristin Ervin, Hayden Fermier, Amy Grubb, Sue Mathieu, Nina McNally, John Osenbach, Denise Rohrbach, Pastor Mark Wimmer, Pastor Cindy Camp, Pastor Tami Reichley
 - B. Excused: Mark Stanziola,
 - C. Devotions – Amy Grubb

- II. Adoption of previous month's Meeting Minutes. **Motion:** To approve minutes, with corrections, from the March 2023 monthly council meeting by Amy Grubb with a **second** by Sue Matthieu. **APPROVED.**

- III. Staff Reports –
 - A. – Pr. Wimmer: no additional comments/discussions
 - B. – Pr. Tami: LCHS will welcome 24 new members on Sunday, 4/23/23; Reception in the Fellowship Center 9:30-10:30. Nina McNally and Amy Grubb will explore holding a Mission Team Fair in early June – potentially 6/4 or 6/11/23
 - C. – Pr. Cindy: she will meet with Kyle David re: CFL next week

- IV. From the Council President: Mike Berkheimer held a brief session giving Council an overview of LCHS's constitution framework. Mike Berkheimer will email a copy of the constitution to Council members. There was a request for a mission team definition/explanation chart. Perhaps that can be created as a part of the Mission Team Fair.

- V. Old Business
 - A. Transitional Technology Associate (open staff position) – Mike Berkheimer reported having a meeting with the Production and Technology team to close short-term gaps: we will have monthly volunteer Production Team Captains to oversee the Production Team each Sunday (and for special services) as an approach to take for the upcoming summer months (June, July and August). Scheduling for May is already underway. The plan does not require hiring a replacement for Kristen Newill. Concerns were raised about the gap if technology needs occur when the team is not available to assist.
 - B. 2nd Mile Giving – Mike Berkheimer reported that the finance team is recommending that the 2nd Mile Campaign be initiated in the fall as part of a renewed financial stewardship campaign.
 - C. Reenergizing Stewardship – Mike Berkheimer shared ideas on how to reenergize Stewardship at LCHS as he works to reconvene the Stewardship Team.

- D. - Call Committee – Amy Grubb reported that the Senior Pastor position has been posted on multiple job search platforms.
- E. - Closure of Spirit Led/Spirit Alive Campaign – Pr. Wimmer has been drafting thank you letters; they have been going out; thank you letter writing will be wrapped up in the next few weeks.

VI. New Business

- A. - Property Manager (open staff position) – Mike Berkheimer reported that he and Pr. Wimmer will meet with Chris Carter to determine how the position will look moving forward.

VII. Mission Team Reports

- A. Faith Formation for Youth: Kristin Ervin made a **motion** to bring the seven names of youth intending to reaffirm their baptism on May 21, 2023 (names withheld from minutes due to Protection of Minors) Pr. Tami **seconded**; **APPROVED**
- B. Global Mission Team: Dean Black: The Global Mission Team is proposing a return trip to Tanzania for 2025, either in late Spring or early Fall 2025. The purpose of this trip is to witness God's Spirit at work in the Arusha area, particularly through our missionaries and other brothers and sisters in faith and the many ministries in which they are engaged. The group is requesting Council's okay to move forward with the planning. Permission granted.

VIII. Finance

- A. March 2023 Report by Mike Epperly, who noted an improvement deficit-wise but emphasized that this is due to early payment of yearly pledges
 - 1. Operating Income in March was \$ 80,479 being \$ 7.9 K lower than March \$ 88,365 Budget, with operating pledged income being \$ 16.1 K lower than its March Budget, with operating unpledged income being \$ 11.5 K higher than its March Budget, while combined loose plate and non - member contributions were \$ 1.0 K higher than combined March Budget.
 - 2. Operating Income YTD stands at \$ 278,183 which is \$ 24.8 K higher than YTD Budget \$ 253,369. Variance YTD of \$ 24.8 K reflects combined impact of operating pledged income YTD being \$ 7.5 K lower, operating unpledged income YTD being \$ 28.0 K higher, combined loose plate and non - member contributions YTD being \$ 2.3 K higher, All Specials YTD \$ 1.2 K higher, Thrivent Income YTD being \$ 0.4 K higher, and Interest YTD being \$ 0.8 K higher.
 - 3. Operating Expenses in March were \$ 83,327 being \$ 9.4 K lower than March \$ 92,766 Budget.

4. Operating Expenses YTD in March were \$ 222,954 being \$ 6.1 K lower than March \$ 229,052 YTD Budget. Most Mission areas in March were close or under March Budget.
5. In March Resources for Ministry under Budget \$ 9.3 K mainly due to Service Contracts associated with winter salting / snow plowing and Building Maintenance. Resources for Ministry \$ 5.8 K under YTD Budget thru March due to higher Service Contracts associated with winter salting / snow plowing offset by lower Technology, Professional Services and Building Maintenance expenses. No Accruals in March.
6. Net Income in March was \$ 2,848 deficit compared with expected March Budget Net Income deficit of \$ 4,400 bringing YTD Net Income to \$ 55,228 which is \$ 30.9 K higher than YTD Budget amount of \$ 24,316 .
7. Operating Cash Balance decreased from \$ 128,516 on 02 / 28 / 23 to \$ 125,668 on 03 /31 / 23.
8. SPIRIT LED / SPIRIT ALIVE CAPITAL CAMPAIGN Account cash balance is \$ 7,624. (March donations \$ 5,052) No March expenses.
9. BUILDING PROJECT LOAN Balance on Mission Investment Fund Building Project loan at end of March is \$407,314.
10. BUILDING FUND ----- March month end balance was \$ 11,794 (Donations \$510) No March expenses.
11. BUILDING FUND – will be affected by plans to fix the leak in fellowship center roof and converting lighting in hallway area and Office Wing to LED
12. We received reimbursement from Homeland Security for the security system and cameras that were purchased.
13. RESOLUTION FROM ENDOWMENT COMMITTEE ---- **Motion** by Mike Epperly on behalf of the Endowment Committee which unanimously recommends Congregational Council deny the request of disbursement from William S. Wotring Endowment Trust of a grant of \$ 3,900.00 to rent a tent for 2023 VBS (06 /19 / 23 to 06 / 23 / 23) from Faith Formation for Children Mission Team. Request Congregational Council deny this disbursement to fund above-described expense. **Second** John Osenbach; **APPROVED, with eleven yes votes and three no votes**
14. RESOLUTION FROM FINANCE COMMITTEE ----- **Motion** by Mike Epperly on behalf of the Finance Committee for Congregational Council approval of the following resolution:" At a meeting of the Congregation Council of The Lutheran Church of the Holy Spirit held on April 18,2023 the following individuals --- Mark A. Casciano, Debra R. Stevens, and Robert G. Mueller --- were granted authorization to conduct transactions on behalf of this Council on mutual fund accounts and Brokerage Services Accounts with Vanguard. This resolution supersedes any previous resolutions of this kind and this resolution is to remain in effect until Vanguard receives notification that it has been revoked. "; **Second** John Osenbach; **APPROVED**

IX. Faith Community Nurse: Dean Black made a **motion**: resolution for purchase of 3 AEDs \$5598.55 to be paid through a variety of memorial funds. The AEDs will be

placed in the narthex, opposite the kitchen on the wall between the Men's and Women's Restrooms, and on the lower level. Pr. Cindy **seconded; APPROVED**

X. Correspondence: The church received a thank you note from Rosemont Lutheran Church expressing their gratitude for the donation – and help with loading – 180 folding chairs and racks.

XI. Next Meeting April 16, 2023

A. Assignment of devotions to Dean Black

XII. Adjourned at 9:17 with prayer by Pr. Wimmer