

**Minutes of Congregation Council Meeting**  
**May 16, 2023**  
**7:00pm**

- I. Call to Order 7:00pm
  - A. Attendance: Mike Berkheimer, Dean Black, Mike Epperly, Kristin Ervin, Hayden Fermier, Amy Grubb, Nina McNally, John Osenbach, Denise Rohrbach, Mark Stanziola, Pastor Mark Wimmer, Pastor Cindy Camp, Pastor Tami Reichley
  - B. Excused: Faye Casciano, Sue Mathieu, Bob Bolen
  - C. Devotions – Dean Black
  
- II. Adoption of previous month's Meeting Minutes. **Motion** by Nina McNally: To approve minutes from the April 18, 2023 monthly council meeting with corrections, with a **second** by Mike Epperly; Mark Stanziola abstained. **APPROVED.**
  
- III. Staff Reports
  - A. Pr. Wimmer: Action items: revive Staff Support Team; Executive Committee to take issues/challenges and focus on them; Mission Team Fair in fall timed near Stewardship Sunday.
  - B. Pr. Tami: no action items
  - C. Pr. Cindy: no action items
  
- IV. Mission Team Reports
  - A. Nina McNally and Amy Grubb: Mission Team Fair is June 11th, 9:00-10:30 during summer breakfast time frame; they sent each mission team an email today detailing the teams' "assignments" as participants in the Fair. Kristin Ervin and Mark Stanziola will serve as Summer Breakfast co-coordinators for that day
  - B. Stewardship: working on fall 2023 events: Stewardship Sunday, aligning with a Fall Mission Team Fair
  
- V. Old Business
  - A. Call Committee continues to meet
  - B. Property Manager vacancy conversation and concerns re: not having a specific person for that position
  - C. VBS tent: a smaller tent was funded with funds that had been raised for Lutheran Disaster Relief and not used due to the cancellation of the. spring 2023 Mission Trip
  - D. Faith Community Nurse: Dean Black: All 3 AEDs paid for by undesignated memorial funds. The one by the kitchen has been installed already; the other two will be installed soon. AED training will occur in the near future.
  - E. Property: Mike Epperly reported that there are plans to install an awning over the lower-level door entrance; hopefully it will be installed before fall 2023
  - F. Storage audit: Denise Rohrbach has been conducting a storage audit. Action item: Mike Berkheimer will send out a letter to groups to notify them of the

storage audit findings. All groups will be asked to examine their storage content in order to eliminate items in storage that are no longer needed.

VI. Finance Report - Mike Epperly: April 2023:

- A. Operating Income in April was \$79,143 being \$ 0.9 K higher than April \$ 78,200 Budget, with operating pledged income being \$ 0.8 K higher than its April Budget, with operating unpledged income being \$ 2,8 K lower than its April Budget, while combined loose plate and non - member contributions were \$ 1.2 K higher than combined April Budget.
- B. Operating Income YTD stands at \$ 357,325 which is \$ 25.8 K higher than YTD Budget \$ 331, 569. Variance YTD of \$ 25.8 K reflects combined impact of operating pledged income YTD being \$ 6.6 K lower, operating unpledged income YTD being \$ 25.2 K higher. Combined loose plate and non - member contributions YTD being \$ 3.6 K higher. All Specials YTD \$ 2.3 K higher, Thrivent Income YTD being \$ 0.6 K higher, and Interest YTD being \$ 1.1 K higher.
- C. Operating Expenses in April were \$ 70,191 being \$ 3.8 K higher than April \$66,343 Budget.
- D. Operating Expenses YTD in April were \$ 293,145 being \$ 2.2 K lower than April \$ 295,395 YTD Budget.
- E. Most Mission areas in April were close or under April Budget. ---- In April Resources for Ministry higher than Budget \$ 6.8 K mainly due to Technology, Building Maintenance and Electric (includes PP & L billing delay). Resources for Ministry \$ 1.2 K lower than YTD Budget thru April due to prior higher Service Contracts and Electric being offset by lower Professional Services and Building Maintenance expenses. ----- No Accruals in April.
- F. Net Income in April was \$ 8,952 compared with expected April Budget Net Income of \$ 11,857 bringing YTD Net Income to \$ 64,180 which is \$ 28.0 K higher than YTD Budget amount of \$ 36,174.
- G. Operating Cash Balance increased from \$ 125,668 on 03 / 31 / 23 to \$134,620 on 04 / 30 / 23.
- H. SPIRIT LED / SPIRIT ALIVE CAPITAL CAMPAIGN ----- Account cash balance is \$ 8,327. (April donations \$ 703) No April expenses. Note: this cash balance will allow us to pay 3 or 4 months of the \$2188 mortgage.
- I. BUILDING PROJECT LOAN ---- Balance on Mission Investment Fund Building Project loan at end of April is \$ 406,466.
- J. BUILDING FUND ----- April month end balance was \$11,981. (Donations \$1,240) April expense was deposit \$ 1,053 payment to Valleywide Electric to convert lighting in Kitchen hallway area and Office Wing to LED. Balance to be paid is \$ 2,455. (Total cost is \$ 3,508)

VII. New Business

LCHS received a note from the ELCA thanking LCHS members for our donation to ELCA World Hunger.

VIII. Next Meeting June 20, 2023

Assignment of devotions to Mark Stanziola

IX. Adjourned at 8:30pm with prayer by Pr. Wimmer