

Minutes of Congregation Council Meeting
Tuesday, June 20, 2023
7:00pm

- I. Call to Order 7:00p
 - A. Attendance: Mike Berkheimer, Dean Black, Bob Bolen, Mike Epperly, Kristin Ervin, Hayden Fermier, Amy Grubb, Nina McNally, John Osenbach, Denise Rohrbach, Mark Stanziola, Pastor Mark Wimmer, Pastor Cindy Camp, Pastor Tami Reichley
 - B. Excused: Sue Mathieu, Faye Casciano
 - C. Devotions – Mark Stanziola

- II. Adoption of previous month's Meeting Minutes. **Motion:** To approve minutes from the May 2023 monthly council meeting by John Osenbach with a **second** by Mark Stanziola. **APPROVED.**

- III. Staff Reports
 - A. – Pr. Wimmer: no action items
 - B. – Pr. Tami: no action items
 - C. – Pr. Cindy: no action items
 - D. Karin Kahler: Nursery School enrollment is lower than usual at this time; Karin continues to advertise, including emphasizing the new classroom space
 - E. Sharon MacCabe: no action items

- IV. Old Business
 - A. Call Committee Update: Amy Grubb and Mike Berkheimer
 - B. Property Manager: open position: Chris Carter is still on staff. Mike Berkheimer posted the position on 6/19/23 on Indeed.com, with the salary as budgeted. Karin Kahler will also forward the posting to the Nursery School families.
 - C. Storage Space Cleanup: Denise Rohrbach distributed the storage space inventory to mission teams at the Mission Team Fair on 6/11/23 and to mission team liaisons at the 6/20/23 Church Council meeting.

- V. Mission Team Reports
 - A. Mission Team Fair 6/11/23 De-Brief: Amy Grubb and Nina McNally: It was well attended, and people signed up for various teams. Nina and Amy kept the presentation boards to display them in the Narthex on a rotating basis throughout the summer. Sunday 10/15/23 is the Fall Mission Team Fair. Amy and Nina are asking the mission teams to provide information for a pamphlet – mission statement, meeting times, etc.
 - B. Stewardship: Mike Berkheimer: Sunday 10/8/23 is Commitment/Consecration Sunday.
 - C. Property: Mike Epperly:
 1. There will be a new downstairs owning at the entrance door - funded via the Building Fund.

2. We have donors to fund the following two projects: 1. red stone replacement (bushes trimmed, area weeded); 2. downspout and gutter installation.
3. It will cost \$8188 to install a new ceiling grid/ceiling tile and new 2 X 2 LED light fixtures in the hallway from the kitchen up to the canopy entrance. Property will discuss this project at its next meeting and make recommendation to Finance for funding and Council approval in July.

D. Faith Formation for Children: Amy Grubb: in lieu of the Nursery School making a \$2000 donation to the church, they will be using that money to continue to purchase needed items for the new classrooms.

VI. Finance Committee: Mike Epperly: May 2023 Report:

- A. Operating Income in May was \$64,737 being \$2.8 K lower than May \$ 67,487 Budget, with operating pledged income being \$1.8 K lower than its May Budget, with operating unpledged income being \$3.8 K lower than its May Budget, while combined loose plate and non - member contributions were \$1.0 K higher than combined May Budget.
- B. Operating Income YTD stands at \$422,062 which is \$23.0 K higher than YTD Budget \$399,056. Variance YTD of \$23.0 K reflects combined impact of operating pledged income YTD being \$ 8.4 K lower, operating unpledged income YTD being \$ 21.4 K higher, combined loose plate and non - member contributions YTD being \$ 4.5 K higher, All Specials YTD \$ 2.4 K higher, Thrivent Income YTD being \$ 0.5 K higher, and Interest YTD being \$1.5 K higher.
- C. Operating Expenses in May were \$ 60,746 being \$1.5 K lower than May \$62,242 Budget.
- D. Operating Expenses YTD in May \$353,891 being \$ 3.7 K lower than May \$357,637 YTD Budget. --- Most Mission areas in May were close or under May Budget. --- In May Resources for Ministry lower than Budget \$ 3.0 K mainly due to Service Contracts and Electric. Resources for Ministry \$ 4.2 K lower than YTD Budget thru May due to lower Building Maintenance offset by higher Paper expense. ---- Accrual of \$ 139 in May.
- E. Net Income in May was \$ 3,991 which is \$ 1.3 K lower than expected May Budget Net Income of \$ 5,245 bringing YTD Net Income to \$ 68,171 which is \$ 26.8 K higher than YTD Budget amount of \$41,419. Again, this is due to pledgers donating their full annual pledge early in 2023.
- F. Operating Cash Balance increased from \$ 134,620 on 04 / 30 / 23 to \$ 138,750 on 05 / 31 / 23.

- G. SPIRIT LED / SPIRIT ALIVE CAPITAL CAMPAIGN ---- Account cash balance is \$ 10,169. (May donations \$ 1,842) No May expenses.
- H. BUILDING PROJECT LOAN ----- Balance on Mission Investment Fund Building Project loan at end of May \$404,719 .
- I. BUILDING FUND ---- May month end balance was \$10,297. (Donations \$ 771) May expense was \$ 2,455 balance payment to Valleywide Electric to convert lighting in Kitchen hallway area and Office Wing to LED. (Total cost was \$ 3,508)
- J. RESOLUTION FROM FINANCE COMMITTEE ---- Finance Committee recommends utilizing cash donations available in SPIRIT LED/SPIRIT ALIVE CAPITAL CAMPAIGN account to make the monthly payment of Principal/Interest of \$ 2,188 on the Mission Investment Fund Building Project loan for the last five months of 2023. (August 2023, September 2023, October 2023, November 2023 and December 2023). Request Congregational Council approval of making five monthly payments of \$2,188 in 2023 as described above utilizing cash donations from SPIRIT LED/SPIRIT ALIVE CAPITAL CAMPAIGN account. **Motion** for approval of the resolution by Mike Epperly. **Seconded** by Amy Grubb. Motion **APPROVED**.

VI. New Business

- A. Date for Fall Mission Team Fair: 10/15/23
- B. Breakfast money donation: **motion** by Pr. Tami to divide the summer breakfast donations 50/50 to Laundry on Linden, which is affiliated with St. Luke's Parish Nursing, and Meals on Wheels. **Seconded** by Amy Grubb. Motion **APPROVED**.
- C. Cassler Artwork Memorial: It is a sculpture and artwork in the form of a Descending Dove to honor the legacy of Hank Cassler. It will hang in the gable of the vestibule entrance to the worship center and will be backlit. **Motion** by Mike Epperly to proceed with the memorial; Mark Stanziola **seconded**. Motion **APPROVED**.

VII. Next Meeting: July 18, 2023

Assignment of devotions to Nina McNally

VIII. Adjourned at 8:39 with prayer by Pr. Wimmer.