

CONGREGATIONAL COUNCIL MEETING AGENDA

AUGUST 20, 2024

Call to Order

Council Attendance: Mike Berkheimer, Dean Black, Bob Bolen, Michelle Borzok-George, Katie Bashus, Mike Epperly, Sue Mathieu, Bob Mueller, John Osenbach, Kristin Ervin, Pastor Tami Reichley, Pastor Cindy Camp, Pastor Shari Duminy, Faye Casciano

Excused: Hannah S., Rob Sandoval

I. Devotions – Bob Mueller

II A. ELCAvotes Proposal — John Mosovsky shared with the council the focus of this project and resources available; explained why ELCAvote does this project and how ELCAvote proposes to do this project; he also discussed the details entailed during the following weeks at the Lutheran Church of the Holy Spirit and their intent. John answered questions and clarifications the council had about the project. **MOTION** to approve the ELCAvotes passes 14 Aye and 0 Nay. **APPROVED**

II B. Adoption of Council Meeting Minutes

- June 18, 2024 **MOTION** to approve minutes by Mike Epperly . **SECONDED** by Bob Bolen. **APPROVED**

- July 16, 2024 **MOTION** to approve minutes by Kristin Ervin **SECONDED** by John Osenbach. **APPROVED**

-August 13 2024 (SPECIAL) - **MOTION** to approve minutes by Faye Casciano . **SECONDED** by Katie Bashus. **APPROVED**

III. Staff Reports

A. Pastor Tami's Report - discussed the Reconciling in Christ requirement (notes in old Business); applied for a Thrivent grant

Pastor's Cindy's Report - schedule council form for an update on November 10th; Nikki Clark, in conversation with Linda Devine, has created a Sign-Up Genius for the third Sunday breakfasts and will make that link and the need for groups to sponsor those breakfasts known in Holy Happenings. December 15th the Church Council is in charge of breakfast; 3rd Sunday of every month a mission team will choose breakfast

C. Pastor Shari's Report - no discussion points

D. Karin's Report - Mike Epperly sought clarification regarding the closure of the afternoon class and staffing issues. Pastor Cindy explained that due to low enrollment in that particular program, the preschool decided to consolidate the enrolled children into a different time slot and discontinue the other class.

IV. Old Business Updates

- A. Director of Music Search - Mike Berheimer reported that one candidate as of now and will do a performance; try to have an update by early next week
- B. Worship Survey -Mike Berkheimer indicated that he prefers to delay the reporting process. He wants to thoroughly examine the recommendations presented in the survey before proceeding.
- C. RIC Document Update -Pastor Tami shared that the RIC Document is mandatory. A meeting is scheduled with Deacon David Brehling from Reconciling Works to discuss the necessity of updating our RIC welcome statement to incorporate language focused on “racial equity.” This process is quite extensive, requiring the establishment of a task force and efforts to educate and raise awareness within the congregation. Currently, we are listed as “in process” with Reconciling Works for the update. The aim is to present a revised welcome statement for approval at the annual congregation meeting in February. It is crucial that we complete this update to maintain our Reconciling in Christ status, which also includes an annual benevolence component.
- D. Artwork- no report, but in the works

V. Mission Team Updates/Motions

- A. Mid-Year Finance Update (Topside Report and Summary) - no report
- B.Motion from Endowment Team (Richard Schmid Memorial) - see resolution under Finance Mission Team
- C. Finance: Mike Epperly reported on July 2024

Operating Income was \$ 66,756 being \$ 11.9 K higher than its July \$ 54,850 Budget , with operating pledged income being \$ 10.4 K higher than its July Budget with operating unpledged income being \$ 1.3 K higher than its July Budget, while combined loose plate and non - member contributions were \$ 0.1 K lower than combined July Budget.

Operating Income YTD stands at \$ 532,155 which is \$ 8.1 K higher than YTD \$524,084 Budget. Variance YTD of \$ 8.1 K reflects combined impact of operating pledged income YTD being \$ 0.1 K higher, operating unpledged income YTD being \$ 8.7 K higher, combined loose plate and non - member contributions YTD being \$ 0.5 K higher, Specials YTD being \$ 2.3 K higher, Thrivent Income YTD being \$ 2.7 K lower, and Interest YTD being \$ 0.2 K higher.

Operating Expenses in July were \$ 67,508 being \$ 1.3 K higher than July \$ 66,245 Budget.

Operating Expenses YTD stand at \$ 509,981 which is \$ 6.9 K lower than YTD Budget of \$ 516,848. Most Mission areas in July were close or under July Budget.---- In July Resources for the Ministry \$ 3.9 K higher than July Budget, Total People \$ 5.8 K lower than July Budget and Worship \$ 3.8 K higher than July Budget.

----- YTD Resources for Ministry \$ 8.1 K higher than YTD Budget reflecting higher Building Maintenance (\$ 6.2 K) and Service Contracts (\$ 6.2 K) offset by lower Paper (\$ 1.3 K), Insurance (\$ 1.2 K) and Electric (\$ 1.9 K) ---- YTD Total People \$ 23.4 K lower than YTD Budget mainly due to open Director of Music position after 04 / 14 / 24 retirement ---- YTD Worship \$ 8.6 K higher than YTD Budget mainly due to Supply Organist coverage for open Director of Music position. ---- No accruals in July ----- Net Income in July was \$ 752 deficit which is \$ 10.6 K less than expected July Net Income deficit of \$ 11,396 bringing YTD Net Income to \$ 22,175 which is \$ 14.9 K higher than YTD Net Income Budget of \$ 7,236.

OPERATING CASH BALANCE decreased from \$ 137,391 on 06 / 30 / 24 to \$ 136,638 on 07 / 31 / 24.

SPIRIT LED / SPIRIT ALIVE CAPITAL CAMPAIGN -- Account cash

balance is \$2,434. (July donations \$ 499) No July expenses. NOTE : During the first five months of monthly mortgage payment of \$ 2,188 on Mission Investment Fund Building Project loan was disbursed from Spirit Led / Spirit Alive account as per Congregational Council resolution.

BUILDING PROJECT LOAN ---- Balance on Mission Investment Fund Building Project loan at the end of July is \$ 372,797.68 .

BUILDING FUND ---- July month end balance was \$ 26,605 . (Donations \$485) No July expenses. NOTE : July month end balance contains completed main hallway upgrade project amount of \$ 12,500 donor contribution designated for new doors into Narthex associated with the main hallway upgrade project.

RESOLUTION FROM ENDOWMENT COMMITTEE AND FINANCE COMMITTEE: Endowment Committee has determined after legal review that Richard Schmid Memorial Fund account at Vanguard (Wellington Investor 0021-09968971667) is not a trust but rather a memorial. Both the Endowment Committee and Finance Committee recommend closing the Richard Schmid Memorial Fund at Vanguard (At end of 2nd Quarter balance was \$28,164.80) and transfer of the current balance into LCHS Memorial Reserve account as an undesignated Memorial fund.

Request Congregational Council approval of the above described closing and transfer of the current balance in the Richard Schmid Memorial Fund as soon as possible. **PROPOSED** by Mike Epperly and **SECONDED** by Bob Mueller. **APPROVED.**

D. Worship Team - no discussion points

E. Stewardship - Bob Mueller announced that we will hold discussions with the congregation about stewardship on September 10th, and on the evenings October 1st, and October 8th.

VI. New Business

A. Associate Pastor - council is recommending a call for Pastor Cindy; Pastor Cindy affirms that the parish is where she wants to be; Synod is aware that council is the Call Committee; **MOTION** is recommended by John Osbenbach that non-rostered council is the call committee **SECONDED** by Dean Black **APPROVED.** The Associate Pastor Call Committee recommends that the Lutheran Church of the Holy Spirit congregation calls Pastor Cindy Camp as a part-time (2/3) Associate Pastor **MOTIONED** by John Osenbach **SECONDED** by Mike Epperly. **APPROVED.**

- B. September Special Congregational Meeting - it will be an informational session for the congregation on September 15th at 11:45 in the sanctuary and via Zoom. A second informational session for the congregation will be on September 22nd at 11:45 am in the sanctuary and via Zoom.
- C. Holy Spirit 2025 Step Up Challenge Chart - this chart information will be shared with the congregation

VII. Next Meeting/Devotions

- A. Tuesday September 17th
- B. Assignment of Devotions for Next Meeting - Mike Epperly

VIII. Closing Prayer (Pastor Shari)

IX. Adjourn by 9:24