

Minutes of Congregation Council Meeting

May 20, 2025

7:00 pm

I. Call to Order 7:00pm

- a. Attendance: Katie Bashus, Faye Casciano, Mike Epperly, Kristin Ervin, John Osenbach, Hannah Schmoyer, Pastor Shari Duminy, Pastor Tami Reichly, Courtney Keiser, Tom Bradley, Bob Mueller, Pastor Cindy Camp, Bob Bolen, Rob Sandoval, Kyle David
- b. Excused: Mike Berkheimer
- c. Devotions: Kyle David

II. Discussion

- a. Resource listing project: create a comprehensive inventory of church resources, processes, and responsible parties to prevent procedural gaps, approx. 75% complete, being worked on by Bob Mueller and Kyle David
- b. LCHS Constitution review: submitted questions and comments have been compiled, further review and amendments paused until closer to the next congregational meeting, as changes require a congregational vote
- c. Safety and security work group: need to find a leader

III. Approve April 2025 Meeting Minutes. **APPROVED.**

IV. RESOLUTION FROM FINANCE COMMITTEE -- The dove art piece, created by artist Jonas Aquello in memory of long-time member, Hank Cassler, will be completed and mounted on the exterior of the Worship Center vestibule before August 30 so it can be dedicated on Sunday, August 31. The family is expecting to have the placement of a small plate/plaque displayed by the dove. As per the new LCHS Memorial Fund Policy (April 2025), this requires Congregational Council approval. **APPROVED.**

- a. Concerns raised about the precedent of plaques and their alignment with church values; consensus to honor prior commitments but limit future plaques per new policy.

V. Designate the beneficiary of the 2025 Sunday summer breakfast program proceeds (approx. \$1500) to pre-school scholarships. **APPROVED.**

- a. Needs recognized in updating the Memorial Garden or fund pre-school scholarships

VI. Accept Gift Acceptance Policy (April 2025). **APPROVED.**

VII. Accept Legacy Acceptance Policy (April 2025). **APPROVED.**

VIII. Accept Memorial Fund Designation Form (April 2025). **APPROVED.**

IX. Accept Memorial Fund Policy (April 2025). **APPROVED.**

X. Trial migration from Shepherd Staff to Tith.ly. **DEFERRED.**

- a. Discussion on the need for comprehensive requirements list from staff and finance, and consideration of technical needs.

XI. The Lutheran Church of the Holy Spirit Financial Summary, April, 2025

APRIL OPERATING INCOME

\$81,474 - \$5,872 BELOW budget (6.72%)

- Operating pledged income (\$60,360) was 16.7% UNDER budget.
- Operating unpledged income (\$7,485) was 22.6% ABOVE budget.

APRIL NET INCOME

\$ 5,746 (compared to a budgeted operating cash balance of \$3,378)

APRIL OPERATING EXPENSES

\$ 75,728 - Expenses UNDER budget by \$8,240 (9.81 %)

- Both Technology and Building Maintenance are under budget.
- People expense is down due to no Sexton Salary/Benefits – somewhat offset by cleaning services under Service Contracts.

APRIL OPERATING CASH BALANCE

\$ 227,567

- Increase of \$5,746 over the previous month of March.
- This increase was \$2,368 ABOVE the budgeted amount.

SPIRIT LED/SPIRIT ALIVE CAPITAL CAMPAIGN

\$859.30 – Balance as of April 30.

- Deposits - \$235
- Lone disbursement included mortgage payment for April (\$2,188).

BUILDING FUND

\$5,252.44 – Balance as of April 30

- Deposits -\$515
- No expenditures during April

MORTGAGE UPDATE

\$353,792.42 – Balance as of April 30, 2025

ADDITIONAL ITEMS OF INTEREST

- \$145,000 was transferred from the Wells Fargo account to the Mission Investment Fund on April 1, 2025, to increase interest earned per month. (Total April interest increased to \$601.56 as compared to \$325.68 in March.) Additional fund transfers will be considered in the months ahead as offerings and disbursements are analyzed.
- Our new sexton, Jenna Boynton, officially started her recently-approved position on May 12. Clean Horizon Cleaning Service will officially start on June 1.

XII. Open discussion

- a. Cybersecurity insurance
- b. Staff report questions
- c. Goals framework report coming in the future
- d. Council sponsoring summer breakfast on June 29

XIII. Tuesday, June 17, 2025 Council Meeting @ 7:00 PM, Assignment of devotions to Mike Berkheimer

XIV. Meeting adjourned at 8:10 pm